

3 – The EFTA Executive Board may decide to grant one or more members of a delegation of specific authority to conduct a particular mission. It can also delegate to the EFTA General Secretary of the management of part of its remit.

4 – If such delegation is made, the Executive Board shall establish specific regulations defining the precise scope of missions that are so delegated and details of the delegation.

23. *Voting arrangements*

1 – Only members of the EFTA Executive Board elected by the General Assembly can vote. Any other person attending a meeting of the Executive Board has no right to vote.

2 – Any absent member may be represented by another member of the Executive Board. It can carry more than two votes including his own.

3 – By sending a power in blank, any member of the association is expected to issue a vote deemed in favour to the adoption of draft resolution put to the Agenda and a vote against adoption of any other project..

4 – Except that the Executive Board decides otherwise, decisions are taken by simple majority of members present or represented. In case of a tie in voting, the President has a casting vote.

5 – In case of elections, the voting rules laid down in Article 14 of these Statutes shall apply by analogy.

6 – Unless otherwise determined by the Guidance Council, the votes are hand held and elections by secret ballot.

24. *Minutes*

1 – He shall register of the proceedings. The Minutes were circulated to all members of the EFTA Executive Board within 30 days after the Executive Board meeting.

2 – In case of disputes, the Minutes can be a validation process accelerated (in accordance with Article 15 of these Statutes). Otherwise, it is brought to the Agenda of the next Executive Board meeting.

25. *Suspensions and Exclusions*

1 – If a member of the EFTA Executive Board is unable to assume his office or has seriously violated the EFTA Regulations, the Executive Board may decide to suspend until the next Ordinary General Assembly. This decision must be taken by an absolute majority of members of the Executive Board. The member concerned shall not participate in the vote.

2 – After the suspension, at the General Assembly the member who is the subject of the suspension procedure, may send any documents or supporting information deficiencies which he is charged.

3 – The General Assembly may decide to lift the suspension or proceed to the exclusion of a member of the Executive Board in which the facts are alleged. This decision must be a positive vote of three-fourths of the members present.

4- The vote is recorded in the Minutes of the General Assembly and to member excluded as evidence.

5 – If members of the Executive Board felt that a Committee member is unable to assume his office or has seriously violated the EFTA Regulations, they can remove his form office and replaced for the remainder of its mandate. This decision must be taken by an absolute majority of members of the Executive Board.

6- If the Committee member concerned by the removal is also a member of the Executive Board, he can not vote.

EFTA General Secretary

26. *Nomination and revocation*

The EFTA Executive Board appoints and dismisses the EFTA General Secretary.

27. *Duties of the EFTA General Secretary*

The EFTA General Secretary has the following responsibilities:

- a) The General Secretary is responsible for managing the EFTA activities, including:
 - Implementation of decisions of the General Assembly and the Executive Board;
 - Preparation and monitoring of various events in the life of the E.F.T.A., including General Assemblies and Executive Board meetings;
 - The EFTA bookkeeping in connection with the EFTA Treasurer;
- b) It is related to local, regional and international institutions with which he represents the E.F.T.A delegation if it is assigned by the Executive Board;
- c) He is the guarantor of the good EFTA administration. It organizes and allows the smooth functioning of various EFTA departments by providing logistical, human and financial resources at its disposal;
- d) He receives advice from members and various forums;
- e) It may establish thematic working groups;
- f) To ensure the proper organization of EFTA sports competitions and administrative regularity thereof;
- g) It provides the members of Committees;
- h) He shall annually submit to the Executive Board a plan of activities;
- i) It shall submit to the Ordinary General Assembly a report on the EFTA activities;
- j) It sets the budget and ensure its balance;
- k) It has a power to alert and to transmit urgent information to all members without permission.

2 – The Executive Board may decide to assign additional responsibilities to the General Secretary. For this, a Regulation clarifies the scope and details of the delegation.

3– The General Secretary attends meetings of the General Assembly, of the Executive Board and Committees. It has an advisory vote.

EFTA Disciplinary Committees

28. *EFTA Jurisdiction*

1 – To deal with disciplinary cases occurring among EFTA members has a Disciplinary Committee and an Appeals Body.

In the interest of fairness, individuals belonging to these bodies of jurisdiction can not belong to the EFTA Executive Board or another EFTA Committee.

2 – Members of instances of court are elected by the Executive Board for a term of four years.

3 – A Disciplinary Regulations specify the procedures for operation of these bodies.

4 – The bodies of court decisions can impose their directives for the implementation of disciplinary measures decided.

29. *EFTA Disciplinary Committee*

1 – The Disciplinary Committee is composed of five members. It elects a President and a Vice-President.

2 – Apart from specific rules laid down by the EFTA Disciplinary Regulations, the Disciplinary Committee may make decisions if at least three members are present and if among them are the President or Vice-President.

30. *Appeals Body*

1 – The Appeals Body is composed of five members. It elects a President and a Vice-President.

2 – Apart from specific rules laid down by the EFTA Disciplinary Regulations, the Appeals Body may make decisions if at least three members are present and if among them are President or Vice-President.

3 – Members of the Appeals Body can not also sit on the Disciplinary Committee.

4 – The Appeals Body has jurisdiction in the case of an appeal made against a decision of the Disciplinary Committee.

5 – Decisions of the Appeals Body is final, subject to Article 47 of the present Statutes.

31. *Facts disciplinary*

The unsportsmanlike conduct, violation of contest rules and violations of EFTA Statutes, Regulations, Decisions and Directives are punished in disciplinary level.

32. *Disciplinary Measures*

Disciplinary measures applicable to associations and clubs are:

- a) a warning,
- b) reprimand,
- c) the fine,
- d) the cancellation of results of matches,
- e) repetition of matches,
- f) the deduction of points,
- g) withdrawal declaration,
- h) organization of matches behind closed doors,
- j) excluding current competitions and/or future competitions.

33. *Disciplinary measures against individuals*

Disciplinary measures applicable only to individuals are:

- a) a warning,
- b) reprimand,
- c) the fine,
- d) suspension for a number of matches, for a fixed term or indefinite,
- e) suspension from office for a fixed term or indefinite,
- f) prohibition of travel to the place of competition.

Other EFTA Committees

34. EFTA Committees

1 – Committees which must be formed by the EFTA Executive Board, are:

- a) Funding and Investment Committee;
- b) National Teams Competitions Committee ;
- c) Club Competitions Committee;
- d) Technical Committee (including Referees Committee and Coaches Committee)
- e) Strategic Development Committee;
- f) Medical and Anti-Doping Committee;
- g) Legal Committee;
- h) Sponsorship, Marketing and Communication Committee;
- i) Social Action Committee;

2- Any other Committee may be established by the Executive Board.

3- If deemed appropriate, the EFTA General Secretary may request the Executive Board to establish a new Committee.

35. Composition

1 – Each of these Committees is composed of at least one President and two members.

2 – They are elected for two years by the Executive Board on the proposal of EFTA General Secretary.

3 – A member of the Executive Board may attend meetings as observer.

36. Functions

1 – The Committee to advise the EFTA General Secretary in their area of competence. It may delegate some duties to a Committee.

2 – The General Secretary shall establish specifications for each Committee. It may eventually delegate some duties to a Committee after establishing specific regulations approved by the Executive Board.

3 – The President of the committee is responsible for the proper conduct of work. It regularly informs the General Secretary of the progress thereof. He may be invited by the General Secretary to make a presentation to the Executive Board or the General Assembly.